

**GOLDENDALE CITY COUNCIL
REGULAR MEETING
JULY 17, 2023
6:00 PM**

NOTE: THIS MEETING IS BEING HELD IN PERSON OR CAN BE ACCESSED REMOTELY BY TELEPHONE AND ZOOM VIDEO. TO PARTICIPATE VIA ZOOM, YOU WILL NEED TO CALL 415-762-9988. THE MEETING ID NUMBER IS 373 290 5204. YOU WILL BE ABLE TO CALL IN AT 5:45. YOU CAN FIND THE INSTRUCTIONS FOR ZOOM ON THE WEBSITE.

- A. Call to Order
 - a. Pledge of Allegiance
- B. Roll Call
- C. Closed Public Comment (Agenda Business Only, comments limited to 3 minutes)
- D. Public Hearing
- E. Agenda
 - 1. Approval of Agenda
 - 2. Consent Agenda
 - a. Approval of Minutes
 - b. Claims
 - c. Payroll
 - d. Other
- F. Presentations
 - 1. Chamber of Commerce Review of Community Days
- G. Department Reports
- H. Council Business
 - 1. Airport Bylaws and Advisory Board
- I. Resolutions
- J. Ordinances
- K. Report of Officers - Council, Mayor, City Administrator
- L. Open Public Comment – 3 Minute Limit
- M. Executive Session
- N. Adjournment

THE NEXT REGULAR COUNCIL MEETING WILL BE ON AUGUST 7, 2023, AT 6:00 PM.

AGENDA TITLE: CONSENT AGENDA

DATE: JULY 13 2023

ACTION REQUIRED:

ORDINANCE _____ COUNCIL INFORMATION _____ X
RESOLUTION _____ OTHER _____
MOTION _____ X

EXPLANATION:

The consent agenda includes the following:

Minutes of the July 3, 2023 regular council meeting, first pay period July, checks #57099 – 57137, 901646, direct deposit 7/3/2023 in the amount of \$127,366.46, July 13, 2023 claims checks #57095, 57097 – 57186, 901647 – 901650 in the amount of \$209,299.54.

FISCAL IMPACT:

Payroll checks in the amount of \$127,366.46, claims checks in the amount of \$209,299.54.

ALTERNATIVES:

Approve the consent agenda.

Remove certain items from the consent agenda for further discussion.

STAFF RECOMMENDATION:

Approve the consent agenda

MOTION:

I MOVE TO APPROVE THE CONSENT AGENDA.

**GOLDENDALE CITY COUNCIL
REGULAR MEETING
July 03, 2023
6:00 PM**

Mayor Michael Canon called to order the regular meeting of the Goldendale City Council followed by the Pledge of Allegiance.

ROLL CALL

Council Present: Mayor Michael A Canon (Not voting), Council Member Steve Johnston, Council Member Dave Jones, Council Member Ellie Casey, Council Member Andy Halm, Council Member Miland Walling

Staff Present (Not Voting): Finance Administrative Assistant Shelly Enderby, Police Chief Mike Smith, City Administrator Pat Munyan, Fire Chief Noah Halm

Motion: I move to excuse Council Member Loren Meagher and Council Member Filiberto Ontiveros,
Action: Motion, **Moved by** Council Member Steve Jones, **Seconded by** Council Member Ellie Casey
Motion Passed Unanimously

CLOSED PUBLIC COMMENT

No Comments

PUBLIC HEARING

6-Year Street Plan by Pat Munyan, RCW requires the legislative body of each city and town, pursuant to a public hearing, to prepare and adopt a street improvement program plan for the ensuing six years.

NO COMMENTS, Close Public Hearing

AGENDA AND CONSENT AGENDA

Motion: I move to approve the agenda and consent agenda, **Action:** Motion, **Moved by** Council Member Dave Jones, **Seconded by** Council Member Steve Johnston.
Motion Passed Unanimously

DEPARTMENT REPORTS

Police Chief Mike Smith, our new patrol card that was ordered last year is now done and is out on patrol. We also ordered a new tent for events the GPD (Goldendale Police Department) will be attending (i.e... Community Days, back to school bash, etc....) We would like to have the new logo put on all the cars. We will continue to patrol during the 4th of July and to keep the community safe.

Fire Chief Noah Halm, fireworks are allowed on the 4th of July. The end time for fireworks will be midnight. We will be out at the demolition derby and after the derby there will be new fireworks show.
City Administrator Pat Munyan, Pat updated the council on our streetlight issue with shipping. We received the ASR Grant for \$200,000.00. I have been working on drafting some new ordinances. The Public Works Crew is done with their crack sealing.

COUNCIL BUSINESS

Request to Install a Private Pressure Sewer by Pat Munyan, Brandon Parsons residence is located at 810 NE 3rd St. Mr. Parson septic system has failed. For over a year Mr. Parson has been working with Klickitat County Department of Health to replace the septic system. Klickitat County has determined that the site is not suitable for a septic system. Mr. Parson as also work with surrounding property owners in effort to get easement access across their property to connect to the City sewer line located in Broadway Avenue with no succuss. He is requesting to parallel down the edge of the public right of 3rd street to connect the public sewer system.

COUNCIL GAVE CONSENSUS TO WRITE UP AN AGREEMENT FOR A SEWER CONNECTION.

Request to change parking on Railroad Ave, Klickitat County Rural 7 Fire District is requesting the City of Goldendale change the current parking of trucks and personal vehicles on Railroad Ave that is on the south property line of Rural 7 Fire District's property. They are planning on changing their leave route to access Railroad Ave to allow safer access for leaving the Fire Hall. Staff will be present to discuss.

COUNCIL GAVE CONSENSUS TO WORK WITH RURAL 7 TO COME TO AN AGREEMENT.

RESOLUTIONS

Adopting a Six Year Steet Plan Resolution No 730 by Pat Munyan, Washington state law requires the annual adoption of a 6-year transportation improvement program after a public hearing. The purpose of the law is to always have every county produce and adopt a 6-year capital plan for a coordinated multi-model transportation plan.

Motion: I move to adopt Resolution No 730 for the 2023 6-year Transportation Improvement Program for City Streets, **Action:** Motion, **Moved by** Council Member Miland Walling, **Seconded by** Council Member Ellie Casey.

Motion Passed Unanimously

REPORT OF OFFICERS

Council Member Andy Halm, Happy 4th of July everyone and stay safe.

Council Member Dave Jones, Happy Independence Day to everyone and please enjoy the demolition derby and fire works show. Community Days is the weekend after the 4th. and I think it's going to be the best one yet. Don't forget to sign up for the scavenger hunt.

Council Member Steve Johnston, Happy 4th of July everyone.

Council Member Miland Walling, I want to thank the citizens of Goldendale for keeping up code enforcement on their properties by cutting the grass.

Mayor Mike Canon, we have a precious right to freedom, and it should be celebrated.

PUBLIC COMMENT

Roger Nichols, Goldendale – would like a digital copy of the logo used on the new police car.

ADJOURNMENT

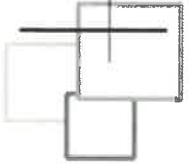
6:37 PM

Motion: I motion to Adjourn the meeting, **Action:** Motion, **Moved by Council Member Steve Johnston,** **Seconded by Council Member Andy Halm.**

Motion passed unanimously.

Michael A Canon, Mayor

Sandy Wells, Clerk-Treasurer



Register

Fiscal: 2023
Deposit Period: 2023 - Jul 2023
Check Period: 2023 - Jul 2023 - 1st Council Jul 2023

Number	Name	Print Date	Clearing Date	Amount
1st Security Bank of Washington				
Check				
<u>57095</u>	Stearns Bank N.A.	6/27/2023		\$1,385.07
<u>57097</u>	Precision Approach Engineering	6/28/2023		\$14,098.02
<u>57098</u>	Precision Approach Engineering	6/28/2023		\$2,264.70
<u>57138</u>	Republic Services Inc	7/12/2023		\$859.37
<u>57139</u>	ABATE CGC of WA	7/17/2023		\$2,953.54
<u>57140</u>	AED Superstore	7/17/2023		\$336.48
<u>57141</u>	Allyns Building Center	7/17/2023		\$713.01
<u>57142</u>	Aramark Uniform Serv Inc	7/17/2023		\$488.43
<u>57143</u>	Basin Feed & Supply	7/17/2023		\$170.88
<u>57144</u>	Bishop Sanitation Inc	7/17/2023		\$129.00
<u>57145</u>	Bohn's Printing	7/17/2023		\$231.16
<u>57146</u>	Carquest Auto Parts	7/17/2023		\$436.46
<u>57147</u>	Code Publishing Inc	7/17/2023		\$830.00
<u>57148</u>	Crafco Inc	7/17/2023		\$795.07
<u>57149</u>	Cresline Construction Co. LLC	7/17/2023		\$47,966.82
<u>57150</u>	Eurofins Microbiology Laboratories INC	7/17/2023		\$725.00
<u>57151</u>	Fitzjarrald Law Office	7/17/2023		\$6,000.00
<u>57152</u>	Flume Road Water Services LLC	7/17/2023		\$414.00
<u>57153</u>	Furrow Pump	7/17/2023		\$13,264.79
<u>57154</u>	Goldendale City of	7/17/2023		\$2,425.37
<u>57155</u>	Goldendale Market Fresh	7/17/2023		\$32.56
<u>57156</u>	Goldendale Sentinel	7/17/2023		\$209.95
<u>57157</u>	Goldendale Tire Center	7/17/2023		\$1,095.37
<u>57158</u>	Hattenhauer Energy Co LLC	7/17/2023		\$1,827.92
<u>57159</u>	Holcombs Market	7/17/2023		\$307.20
<u>57160</u>	Jane Granum	7/17/2023		\$5.00
<u>57161</u>	Kerns Shop & Propane	7/17/2023		\$80.00
<u>57162</u>	Klickitat CO Emer Mgmt	7/17/2023		\$2,354.78
<u>57163</u>	Klickitat County PUD	7/17/2023		\$14,366.24
<u>57164</u>	L N Curtis & Sons	7/17/2023		\$538.14
<u>57165</u>	Larry Bellamy	7/17/2023		\$720.00
<u>57166</u>	Les Schwab Tire Center	7/17/2023		\$162.53
<u>57167</u>	Lori Lynn Hctor Attorney at Law	7/17/2023		\$1,270.00
<u>57168</u>	Menke Jackson Beyer LLP	7/17/2023		\$4,068.00
<u>57169</u>	Norco Inc	7/17/2023		\$52.89
<u>57170</u>	One Call Concepts Inc	7/17/2023		\$29.96

Number	Name	Print Date	Clearing Date	Amount
57171	Optimist Printers	7/17/2023		\$554.49
57172	Peterson CAT	7/17/2023		\$413.03
57173	Pioneer Surveying & Engineering Inc	7/17/2023		\$40,045.00
57174	Radcomp Technologies	7/17/2023		\$7,306.07
57175	RH2 Engineering Inc	7/17/2023		\$1,948.16
57176	Schaeffer MFG Co	7/17/2023		\$1,868.45
57177	Sea Western	7/17/2023		\$2,692.00
57178	SealMaster Portland	7/17/2023		\$4,396.75
57179	Shred Northwest Inc	7/17/2023		\$75.25
57180	Small Engine Specialties	7/17/2023		\$225.52
57181	Summit Excavation LLC	7/17/2023		\$7,801.76
57182	Teresa D Johnson CPA Inc	7/17/2023		\$5,667.76
57183	Thomas Fitzgibbons	7/17/2023		\$720.00
57184	Uline	7/17/2023		\$241.82
57185	Vic's Auto & Supply	7/17/2023		\$336.36
57186	Wild Daffodil Sewing	7/17/2023		\$131.69
901647	HSA Bank Employee Plan Funding	7/5/2023		\$15.75
901648	Invoice Cloud	7/10/2023		\$286.80
901649	Neopost Leasing Inc	7/10/2023		\$1,605.00
901650	WA St Dept of Revenue	7/13/2023		\$9,360.17
	Total	Total	Check	\$209,299.54
			20016310	\$209,299.54
	Grand Total			\$209,299.54

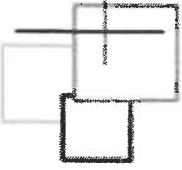
**CITY OF GOLDENDALE
CLAIMS REGISTER**

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered, or the labor performed as shown on Check numbers 57095, 57097 – 57098, 57138 – 57186, 901647 – 901650 in the amount of \$209,299.54, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 13 day of July, 2023.



Sandy Wells, Clerk-Treasurer



Register Activity

Fiscal: 2023

Period: 2023 - Jul 2023

Council Date: 2023 - Jul 2023 - 2nd Council Jul 2023, 2023 - Jul 2023 - 1st Council Jul 2023

Reference	Date	Amount	Notes
Reference Number: 57095 <u>787073</u>	Stearns Bank N.A. 7/11/2023	\$1,385.07 \$1,385.07	Genie Lift
Reference Number: 57097 <u>6038</u>	Precision Approach Engineering 5/31/2023	\$14,098.02 \$14,098.02	Airport - Development Services
Reference Number: 57098 <u>2023 - 5884</u>	Precision Approach Engineering 3/31/2023	\$2,264.70 \$2,264.70	Airport - Development Services
Reference Number: 57138 <u>0487-000842797</u>	Republic Services Inc 6/30/2023	\$859.37 \$859.37	Garbage Service
Reference Number: 57139 <u>Invoice - 7/12/2023 5:22:22 PM</u>	ABATE CGC of WA 7/7/2023	\$2,953.54 \$2,953.54	Tourism Reimbursement
Reference Number: 57140 <u>641574</u>	AED Superstore 6/25/2023	\$336.48 \$336.48	Cartridge Electrode Pads
Reference Number: 57141 <u>352884</u> <u>352887</u> <u>352922</u> <u>353093</u> <u>353133</u> <u>353222</u> <u>353244</u> <u>353246</u> <u>353486</u> <u>353566</u> <u>353616</u> <u>353678</u> <u>353963</u> <u>354043</u> <u>354415</u>	Allyns Building Center 6/1/2023 6/1/2023 6/1/2023 6/5/2023 6/6/2023 6/7/2023 6/7/2023 6/7/2023 6/12/2023 6/13/2023 6/14/2023 6/15/2023 6/21/2023 6/22/2023 6/29/2023	\$713.01 \$63.39 \$41.37 \$17.19 \$102.13 \$25.79 \$21.49 \$108.41 (\$30.63) \$108.99 \$12.77 \$23.95 \$65.55 \$47.29 \$17.19 \$88.13	Nozzle, Hose Pliers, Mortar Nozzle Woodfast Painted Wheel Soil Conduit, Broom, Supplies Conduit Return Supplies Bushings, Coupling Hose Shutoff Shovel Sprayer Sprayer Wand Extension Cord, Hose
Reference Number: 57142 <u>5291247540</u> <u>5291247544</u>	Aramark Uniform Serv Inc 6/6/2023 6/6/2023	\$488.43 \$23.44 \$51.78	Supplies Uniforms

Reference	Date	Amount	Notes
Reference Number: 57142	Aramark Uniform Serv Inc	\$488.43	
5291247545	6/6/2023	\$32.61	Uniforms, supplies
5291247547	6/6/2023	\$16.67	Supplies
5291251746	6/13/2023	\$23.44	Supplies
5291251750	6/13/2023	\$48.59	Uniforms
5291251751	6/13/2023	\$32.61	Uniforms, supplies
5291251753	6/13/2023	\$16.67	Supplies
5291256007	6/20/2023	\$23.44	Supplies
5291256011	6/20/2023	\$48.59	Uniforms
5291256012	6/20/2023	\$32.61	Uniforms, supplies
5291256014	6/20/2023	\$16.67	Supplies
5291260303	6/27/2023	\$23.44	Supplies
5291260307	6/27/2023	\$48.59	Uniforms
5291260308	6/27/2023	\$32.61	Uniforms, supplies
5291260310	6/27/2023	\$16.67	Supplies
Reference Number: 57143	Basin Feed & Supply	\$170.88	
93209	6/5/2023	\$59.13	Lawn Seed
93351	6/7/2023	\$16.11	Gloves
93737	6/12/2023	\$26.86	Cattle Panel
93738	6/12/2023	\$18.28	Cattle Panels
94020	6/15/2023	\$13.96	Gloves
94823	6/26/2023	\$36.54	Gloves
Reference Number: 57144	Bishop Sanitation Inc	\$129.00	
A-133104	6/28/2023	\$129.00	Port-a-pottie Rental
Reference Number: 57145	Bohn's Printing	\$231.16	
88170	6/27/2023	\$153.62	Copies
88171	6/27/2023	\$34.72	Copies
88172	6/27/2023	\$42.82	Copies
Reference Number: 57146	Carquest Auto Parts	\$436.46	
4993-647677	6/5/2023	\$43.46	Filter
4993-648670	6/13/2023	\$105.33	Hydraulic FID
4993-648674	6/13/2023	\$187.03	hydraulic Fluid
4993-648781	6/14/2023	\$57.82	Socket Holder, Hammer
4993-649346	6/19/2023	\$9.18	Prime Guard
4993-649536	6/20/2023	\$14.31	Grease Fitting Asst
4993-649692	6/21/2023	\$19.33	Wrench Organizer - Gripper
Reference Number: 57147	Code Publishing Inc	\$830.00	
GC00121747	6/30/2023	\$830.00	Update GMC Codes

Reference	Date	Amount	Notes
Reference Number: 57148 9402957333	Crafco Inc 6/23/2023	\$795.07	Detack
Reference Number: 57149 Invoice - 7/12/2023 6:38:14 PM	Crestline Construction Co. LLC 7/12/2023	\$47,966.82	Retainage
Reference Number: 57150 2304337 2304390 2304399	Eurofins Microbiology Laboratories INC 6/28/2023 6/30/2023 6/30/2023	\$725.00 \$43.15 \$128.85 \$553.00	Bateria Testing Nitrate Testing Management Fee
Reference Number: 57151 2023-G006	Fitzjarrald Law Office 7/10/2023	\$6,000.00	Prosecuting Attorney Services
Reference Number: 57152 435312	Flume Road Water Services LLC 7/1/2023	\$414.00	Backflow Assembly Testing
Reference Number: 57153 71566 1-IN 71566 2-IN 71566-IN	Furrow Pump 6/30/2023 7/5/2023 6/30/2023	\$13,264.79 (\$1,286.56) \$1,323.84 \$13,227.51	LMPU Pump Discount GRIF LPU Pump
Reference Number: 57154 Invoice - 7/12/2023 6:53:06 PM	Goldendale City of 7/5/2023	\$2,425.37	Water Bill
Reference Number: 57155 003081010713 003084500710	Goldendale Market Fresh 6/20/2023 6/21/2023	\$32.56 \$10.99 \$21.57	Donuts Fruit
Reference Number: 57156 156330 156331	Goldendale Sentinel 6/28/2023 6/28/2023	\$209.95 \$77.36 \$132.60	Public Hearing Notice Public Hearing Notice
Reference Number: 57157 110856 110980 110998 111063	Goldendale Tire Center 6/1/2023 6/7/2023 6/8/2023 6/13/2023	\$1,095.37 \$16.93 \$24.46 \$822.91 \$231.07	Flat Repair Propane Petlas IND Battery
Reference Number: 57158 CL10311	Hattenhauer Energy Co LLC 6/30/2023	\$1,827.92	Fuel
Reference Number: 57159 2016231646 3007061515	Holcombs Market 6/20/2023 6/13/2023	\$307.20 \$2.09 \$290.01	Ice Employee dinner

Reference	Date	Amount	Notes
Reference Number: 57159	Holcombs Market	\$307.20	
3007191535	6/13/2023	\$6.74	Forks
3071311052	6/2/2023	\$2.09	Ice
3083640918	6/6/2023	\$2.09	Ice
4014251008	6/26/2023	\$2.09	Ice
4087871236	6/12/2023	\$2.09	Ice
Reference Number: 57160	Jane Granum	\$5.00	
Invoice - 7/12/2023 7:16:35 PM	6/28/2023	\$5.00	Sewing Patches
Reference Number: 57161	Kerns Shop & Propane	\$80.00	
38224	6/22/2023	\$80.00	Tank Rental
Reference Number: 57162	Klickitat CO Emer Mgmt	\$2,354.78	
2023-13-C27205	6/15/2023	\$2,354.78	Emergency Management Service
Reference Number: 57163	Klickitat County PUD	\$14,366.24	
Invoice - 7/12/2023 7:19:17 PM	7/11/2023	\$14,366.24	Electric Utility
Reference Number: 57164	L N Curtis & Sons	\$538.14	
CM37436	6/13/2023	(\$48.38)	Return Shirt
INV712847	6/8/2023	\$309.60	Trauma Plate
INV742998	7/8/2023	\$17.74	Clutchback
INV713812	6/13/2023	\$259.18	Uniforms
Reference Number: 57165	Larry Bellamy	\$720.00	
Invoice - 7/12/2023 7:24:52 PM	6/30/2023	\$720.00	Professional Services
Reference Number: 57166	Les Schwab Tire Center	\$162.53	
34800311386	6/27/2023	\$162.53	Battery
Reference Number: 57167	Lori Lynn Hocht Attorney at Law	\$1,270.00	
3A0114676	6/21/2023	\$640.00	Joe Steinfeldt
3A0121729	6/21/2023	\$170.00	Katherine Goodpaster
9Z0024824.3	6/21/2023	\$460.00	Joe Steinfeldt
Reference Number: 57168	Menke Jackson Beyer LLP	\$4,068.00	
Invoice - 7/12/2023 7:29:59 PM	6/30/2023	\$4,068.00	Attorney Services
Reference Number: 57169	Norco Inc	\$52.89	
Invoice - 7/12/2023 7:33:53 PM	7/1/2023	\$52.89	Cylinder Rental
Reference Number: 57170	One Call Concepts Inc	\$29.96	
3069075	6/30/2023	\$29.96	Locate Notifications

Reference	Date	Amount	Notes
Reference Number: 57171	Optimist Printers	\$554.49	
<u>57015</u>	4/3/2023	\$64.50	Bus Cards - Walling
<u>57139</u>	3/27/2023	\$149.96	Checks
<u>57222</u>	4/3/2023	\$64.50	Bus Cards - Wells
<u>57648</u>	6/11/2023	\$203.18	Checks
<u>57750</u>	5/31/2023	\$72.35	Address Labels
Reference Number: 57172	Peterson CAT	\$413.03	
<u>PC160062539</u>	6/17/2023	\$413.03	Parts
Reference Number: 57173	Pioneer Surveying & Engineering Inc	\$40,045.00	
<u>23-904-2</u>	3/22/2023	\$14,872.50	Incubator Business
<u>23-904-6</u>	6/21/2023	\$4,822.50	Incubator Business
<u>23-904-7</u>	7/13/2023	\$20,350.00	Incubator Business
Reference Number: 57174	Radcomp Technologies	\$7,306.07	
<u>MSP-99573</u>	7/3/2023	\$7,306.07	July Monthly Billing
Reference Number: 57175	RH2 Engineering Inc	\$1,948.16	
<u>91397</u>	7/3/2023	\$1,948.16	Scada Support Services
Reference Number: 57176	Schaeffer MFG Co	\$1,868.45	
<u>TY175969-INV1</u>	6/15/2023	\$1,868.45	Street Paint
Reference Number: 57177	Sea Western	\$2,692.00	
<u>INV21513</u>	2/16/2023	\$1,514.87	Regulator
<u>Inv21514</u>	2/16/2023	\$1,177.13	compressor
Reference Number: 57178	SealMaster Portland	\$4,396.75	
<u>46651</u>	7/7/2023	\$4,396.75	Crack Pro Rental
Reference Number: 57179	Shred Northwest Inc	\$75.25	
<u>53038062923</u>	7/29/2023	\$75.25	Shred
Reference Number: 57180	Small Engine Specialties	\$225.52	
<u>26845</u>	6/30/2023	\$225.52	Carbon Canister
Reference Number: 57181	Summit Excavation LLC	\$7,801.76	
<u>2645</u>	5/10/2023	\$7,801.76	Simcoe Crossing Retention
Reference Number: 57182	Teresa D Johnson CPA Inc	\$5,667.76	
<u>6420</u>	6/20/2023	\$5,667.76	Annual Report Submission
Reference Number: 57183	Thomas Fitzgibbons	\$720.00	
<u>Invoice - 7/12/2023 7:53:23 PM</u>	6/29/2023	\$720.00	Animal Control

Reference	Date	Amount	Notes
Reference Number: 57184			
<u>165153175</u>	Uline	\$241.82	
	6/22/2023	\$241.82	toilet Tissue
Reference Number: 57185			
<u>79852</u>	Vic's Auto & Supply	\$336.36	
<u>80088</u>	6/1/2023	\$18.80	Universal Key
<u>80980</u>	6/5/2023	\$19.88	Sealant
<u>81612</u>	6/19/2023	\$5.38	Bolt
<u>81707</u>	6/29/2023	\$10.67	Hex Shank
	6/30/2023	\$281.63	Charger
Reference Number: 57186			
<u>35182</u>	Wild Daffodil Sewing	\$131.69	
	5/26/2023	\$131.69	Flags Repair
Reference Number: 901647			
<u>W474379</u>	HSA Bank Employee Plan Funding	\$15.75	
	7/5/2023	\$15.75	HSA Service Fee
Reference Number: 901648			
<u>359-2023_6</u>	Invoice Cloud	\$286.80	
	6/30/2023	\$286.80	Billor Portal Access Fee
Reference Number: 901649			
<u>Invoice - 7/12/2023 7:31:01 PM</u>	Neopost Leasing Inc	\$1,605.00	
	7/10/2023	\$1,605.00	Postage
Reference Number: 901650			
<u>Invoice - 7/13/2023 1:28:21 PM</u>	WA St Dept of Revenue	\$9,360.17	
	7/13/2023	\$9,360.17	Excise Tax

Register

Number	Name	Fiscal Description	Cleared	Amount
57099	Carper, Jeremy L	2023 - Jul 2023 - 1st Council Jul 2023		\$960.44
57100	Coyne, Morgan Jane	2023 - Jul 2023 - 1st Council Jul 2023		\$1,108.20
57101	Gorham, Austin D	2023 - Jul 2023 - 1st Council Jul 2023		\$480.22
57102	Grimes, Kevin	2023 - Jul 2023 - 1st Council Jul 2023		\$443.28
57103	Grindling, Abraham L	2023 - Jul 2023 - 1st Council Jul 2023		\$369.40
57104	Grindling, Elliot L	2023 - Jul 2023 - 1st Council Jul 2023		\$701.86
57105	Halm (Qrtly), Noah M	2023 - Jul 2023 - 1st Council Jul 2023		\$1,284.20
57106	Halm , John	2023 - Jul 2023 - 1st Council Jul 2023		\$886.56
57107	Halm, Sasha C	2023 - Jul 2023 - 1st Council Jul 2023		\$1,877.12
57108	Howell, Cameron M	2023 - Jul 2023 - 1st Council Jul 2023		\$1,551.48
57109	Hudson, Marty	2023 - Jul 2023 - 1st Council Jul 2023		\$517.16
57110	Johnston, Steve	2023 - Jul 2023 - 1st Council Jul 2023		\$45.69
57111	Kartes (Qrtly), Sohn L	2023 - Jul 2023 - 1st Council Jul 2023		\$554.10
57112	Kenny (Quarterly), Michael	2023 - Jul 2023 - 1st Council Jul 2023		\$517.16
57113	Kenny, Brayden	2023 - Jul 2023 - 1st Council Jul 2023		\$757.27
57114	Messenger, Joshua	2023 - Jul 2023 - 1st Council Jul 2023		\$517.16
57115	Messenger, Micah R	2023 - Jul 2023 - 1st Council Jul 2023		\$332.46
57116	Messenger, Moses M	2023 - Jul 2023 - 1st Council Jul 2023		\$332.46
57117	Neher, Timothy D	2023 - Jul 2023 - 1st Council Jul 2023		\$627.98
57118	Ontiveros (Qrtly), Filiberto	2023 - Jul 2023 - 1st Council Jul 2023		\$1,366.78
57119	Ontiveros (Qrtly), Julianna	2023 - Jul 2023 - 1st Council Jul 2023		\$2,142.52
57120	Ontiveros III, Filiberto	2023 - Jul 2023 - 1st Council Jul 2023		\$295.52
57121	Randall, Jake S	2023 - Jul 2023 - 1st Council Jul 2023		\$369.40
57122	Randall, Joseph R	2023 - Jul 2023 - 1st Council Jul 2023		\$997.38
57123	Randall, Steven	2023 - Jul 2023 - 1st Council Jul 2023		\$1,831.70
57124	Stelljes (Qrtly), Michael	2023 - Jul 2023 - 1st Council Jul 2023		\$1,145.14
57125	Stuart, Isaac	2023 - Jul 2023 - 1st Council Jul 2023		\$591.04
57126	Sullivan, Zachary L	2023 - Jul 2023 - 1st Council Jul 2023		\$849.62
57127	Todd, Christopher	2023 - Jul 2023 - 1st Council Jul 2023		\$1,350.08
57128	Todd, Jonathan	2023 - Jul 2023 - 1st Council Jul 2023		\$1,182.08
57129	Todd, Matthew	2023 - Jul 2023 - 1st Council Jul 2023		\$73.88
57130	Todd, Michael I	2023 - Jul 2023 - 1st Council Jul 2023		\$1,551.48
57131	Council Trust Acct.	2023 - Jul 2023 - 1st Council Jul 2023		\$1,136.37
57132	Deferred Comp Program	2023 - Jul 2023 - 1st Council Jul 2023		\$425.00
57133	Dept of Labor & Industries	2023 - Jul 2023 - 1st Council Jul 2023		\$2,128.59
57134	Dept of Retirement	2023 - Jul 2023 - 1st Council Jul 2023		\$11,897.94
57135	Employment Security - PFML	2023 - Jul 2023 - 1st Council Jul 2023		\$468.24
57136	Employment Security Department	2023 - Jul 2023 - 1st Council Jul 2023		\$159.22
57137	Goldendale, City of	2023 - Jul 2023 - 1st Council Jul 2023		\$80.00

Number	Name	Fiscal Description	Cleared	Amount
901646	City of Goldendale	2023 - Jul 2023 - 1st Council Jul 2023		\$26,270.91
Direct Deposit Run - 7/3/2023	Payroll Vendor	2023 - Jul 2023 - 1st Council Jul 2023		\$57,189.37
				\$127,366.46

AGENDA BILL: F1

**AGENDA TITLE: CHAMBER OF COMMERCE REVIEW OF
COMMUNITY DAYS**

DATE: JULY 17, 2023

ACTION REQUIRED:

ORDINANCE _____ COUNCIL INFORMATION _____ X

RESOLUTION _____ OTHER _____

MOTION _____

EXPLANATION:

The Chamber of Commerce will be in attendance to present a review of the community days event.

AGENDA BILL: H-1

AGENDA TITLE: AIRPORT BYLAWS AND ADVISORY BOARD

DATE: JULY 14, 2023

ACTION REQUIRED:

ORDINANCE _____ COUNCIL INFORMATION _____ X _____
RESOLUTION _____ OTHER _____
MOTION _____ X _____

EXPLANATION: The attached bylaws and airport advisory board came before the City Council several months ago. The City Council requested changes to the Bylaws and the attached documents has been modified to address those concerns.

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION:

I MOVE TO APPROVE THE BYLAWS FOR THE CITY OF GOLDENDALE AIRPORT ADVISORY BOARD.

OR

I MOVE TO APPROVE THE BYLAWS FOR THE CITY OF GOLDENDALE AIRPORT ADVISORY BOARD WITH THE FOLLOWING CHANGES – LIST CHANGES.

CONTRACT AGREEMENT

BETWEEN

**FINANCIAL CONSULTING SOLUTIONS
GROUP, INC.**
Redmond Town Center
7525 – 166th Ave. NE, Suite D-215
Redmond, Washington 98052

AND

City of Goldendale
1103 S. Columbus Avenue
Goldendale, WA
98620

PROJECT: City of Goldendale Tax Increment Area Feasibility Analysis

THIS AGREEMENT combines all understandings between the Parties regarding professional services for the Project named above and supersedes all prior proposals, quotations, solicitations, negotiations, representations, agreements or understandings, whether written or oral.

The performance of the professional services herein described and authorized by the City of Goldendale, as well as payment for such services, shall be in accordance with the terms and conditions presented in this Agreement and the following Sections and Exhibits which are attached and incorporated by reference which, taken together, shall constitute the whole Agreement.

- Section I - Relationship of the Parties**
- Section II - Contract Provisions**
- Exhibit A - Scope of Work and Task Plan**
- Exhibit B - Fee Schedule**

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals this _____ day of _____, 20_____.

APPROVED:

**FINANCIAL CONSULTING
SOLUTIONS GROUP, INC.**

APPROVED:

City of Goldendale



Todd Chase
Principal

Date: 4/14/2023_____

Date: _____

ATTEST:

SECTION I: RELATIONSHIP OF THE PARTIES

The **City of Goldendale** ("Client"), desires to conduct a Tax Increment Area Feasibility Analysis Study ("Project"). In furtherance of the Project, the Client hereby contracts with **Financial Consulting Solutions Group, Inc.** ("FCS GROUP") to perform the professional services described in Exhibit A of this Agreement. All services shall be performed under the joint supervision of the Client's Representative, Pat Munyan, or a designee or designees identified in writing to FCS GROUP by the Client's Representative.

This Agreement shall inure to the benefit of and be binding upon successors, assigns, and legal representatives of each of the Parties hereto. Any assignment or transfer of an interest in this Agreement by either Party without the written consent of the other shall be void.

SECTION II: CONTRACT PROVISIONS

1. Scope of Work: FCS GROUP shall perform the service for the Client which as defined in Exhibit A of this Agreement.

2. Time for Completion: The Scope of Work for the conduct of the study as set forth above is anticipated to be completed by FCS GROUP within a time frame approximating that shown by the following schedule:

Notice to Proceed: On or before April 30, 2022

Completion of Draft Analysis: On or before October 31, 2023

Completion of Project: No later than March 1, 2024, unless amended per mutual agreement.

FCS GROUP agrees to perform the work described in the Scope of Work according to the contract schedule. Any delays shall be agreed upon by FCS GROUP and Client prior to the due date. Changes in the schedule caused by Client delays may require additional compensation and a change order.

If FCS GROUP is delayed in the performance of services by conditions which are beyond their control, or by a change in the scope of work, the schedule showing time of performance may be revised. Any revision thereto shall be submitted in writing to the Client for review and approval by the Client Representative. If FCS GROUP's services are temporarily suspended by the Client in the interest of the Project and with written notice to FCS GROUP, and the suspensions last longer than 90 consecutive days, FCS GROUP shall be compensated for any additional labor and direct expenses incurred due to the interruption and resumption of services.

3. Payment: FCS GROUP will be paid by the Client on a time and materials basis as outlined below and in accordance with the standard billing rates attached hereto as Exhibit B. FCS GROUP agrees to perform the services as set forth in Exhibit A at a cost not to exceed \$26,180. It is understood that FCS GROUP will not exceed this amount without the Client's prior written authorization.

Payment to FCS GROUP for services set forth in Exhibit A shall be: an amount equal to FCS GROUP's standard billing rates as set forth in Exhibit B multiplied by the actual hours worked. Should any unforeseen project delays, not caused by FCS GROUP, and/or any requested amendments to the original scope of work, cause this contract to extend more than 90 days past the original contracted schedule date, any work and/or amendments to the work shall be billed at the standard billing rates in effect for the period of time the work is being performed. If said change in billing rates will cause the project to exceed the amount stated in the preceding paragraph, a change order will be prepared and signed by both parties.

Direct expenses will not be charged except as identified in Exhibit B. Payment shall be made monthly upon receipt and approval of FCS GROUP's invoice.

4. Supplemental Agreements: Supplemental Agreements may be entered into upon mutual written agreement that would increase or decrease the scope and associated costs and payment.

5. Work to be Accomplished: All work accomplished will be performed under the direction of the Client Representative or his/her Designee.

6. Termination: This contract may be terminated by the Client by giving FCS GROUP written notice of such termination no fewer than fifteen (15) days in advance of the effective date of said termination. FCS GROUP shall be entitled to terminate this agreement only in the case of a material breach by the Client, and upon failure of the Client to remedy said breach within fifteen (15) days of said notice. In the event that the contract is terminated before completion, FCS GROUP shall be paid for the services to date on the basis set forth in Paragraph 3, plus 10% of the total compensation earned to time of termination to compensate for FCS GROUP's rescheduling adjustments, reassignment of personnel, and related costs incurred due to termination. The Client shall notify FCS of termination or abandonment in writing.

7. Indemnity: FCS GROUP shall comply with all Federal Government, State and local laws and ordinances applicable to the work to be done under this Agreement.

FCS GROUP hereby agrees to hold the Client harmless from and shall process and defend at its own expense, specific claims, demands or suits at law or equity, arising from FCS GROUP's negligent performance of the provisions of this Agreement; provided that if the Client and FCS GROUP are concurrently negligent, FCS GROUP shall be required to indemnify and defend only in proportion to negligence of FCS GROUP. These indemnity provisions shall not require FCS GROUP to defend or indemnify the Client against any action based solely on the alleged negligence of the Client.

8. All Work Produced is Joint Property of FCS GROUP and the Client: The materials, computer programs, reports, calculations, analyses, etc., generated by FCS GROUP under this contract including the final report shall be the joint property of the Client and FCS GROUP. FCS GROUP may retain copies thereof for work paper documentation. FCS GROUP may summarize the results of this work in technical articles or presentations with written consent by the Client.

Computer models use generally available software, such as Microsoft Excel (TM), and FCS GROUP does not intend or imply any warranty of those programs.

9. Financial Forecasts: Neither FCS GROUP's name nor the report and its financial projections may be referred to or included in any prospectus or as a part of any offering or representation made in connection with the sale of securities or participation interests to the public, whether through a public or private offering.

The information used in developing the forecast assumptions will be derived from published information and other sources FCS GROUP considers appropriate. However, FCS GROUP cannot assume responsibility for the accuracy of other published information or source materials. Moreover, forecasts are subject to many uncertainties as to the future; therefore, FCS GROUP cannot represent that the projected financial statements will be representative of the results that actually occur. FCS GROUP will endeavor to include appropriate comments drawing the readers' attention to these matters.

10. Integrated Agreement: This agreement together with attachments or addenda, represents the entire and integrated agreement between the Client and FCS GROUP supersedes all prior negotiations, representations, or agreements written or oral. This agreement may be amended by written instrument signed by both the Client and FCS GROUP.

11. Independent Contractor: The parties intend that an independent Contractor/Client relationship will be created by this agreement. No agent, employee, or representative of FCS GROUP shall be deemed to be an agent, employee, or representative of the Client for any purpose. FCS GROUP shall be solely responsible for all acts of its agents, employees, representatives, and subcontractors during the performance of this contract.

12. Equal Opportunity: FCS GROUP is committed to the principles of providing equal employment opportunities for all employees. The performance and diversity of our employees will help us meet the challenges of the present and the future in serving our clients. This policy statement is a reaffirmation of our long-standing commitment to provide equal opportunity on the basis of individual merit and personal qualifications to employees and applicants for employment without regard to race, color, religious creed, sex, sexual orientation or preference, gender identity, genetic characteristics or information of employee or family, age, national origin, ancestry, marital status, citizenship, the presence of sensory, mental, or physical disability, pregnancy/childbirth or related condition, medical condition, membership in the military service, veteran's status, political ideology or any other basis protected by applicable federal, state, or local laws.

13. Notices: Notices to the Client shall be sent to the following address:

City of Goldendale
Attention: Pat Munyan
1103 S. Columbus Avenue
Goldendale, WA 98620
(509) 773-3771

Notices to FCS GROUP shall be sent to the following address:

Financial Consulting Solutions Group, Inc.
Attention: Todd Chase, Principal
Redmond Town Center
7525 – 166th Ave. NE, Suite D-215
Redmond, Washington 98052
(425) 867-1802 (x 228)

EXHIBIT A: SCOPE OF WORK AND TASK PLAN**Goldendale Tax Increment Financing Feasibility Analysis****Scope of Work**

Objective: Determine the RCW 39.114.020 regulatory requirements for establishing a tax increment area within the City of Goldendale. Identify draft increment area(s) and evaluate potential value creation and supportable debt, impacts on affected taxing districts, and potential use of funds.

Task 1. Key Assumptions

At the beginning of the project, FCS GROUP will attend an initial “kickoff” meeting and site tour with the City’s project team. Ideally, this meeting would include representatives from departments that address financial, engineering, planning and administrative issues. This meeting will establish a foundation for the project, focusing the efforts of the project team. It will cover the project scope, objectives, deliverables, schedule, and appropriate lines of communication.

The initial meeting will discuss and identify baseline assumptions regarding:

- Preliminary Boundaries for the Increment Area based on site tour and review of preliminary development opportunity maps provided by the City.
- Current and Future Anticipated Development Conditions within the Increment Area
- Public Improvements Needed and Related Capital Cost Assumptions

Deliverables

- Updated project schedule with task completion and key milestone review points.
- Meeting Notes that describe initial project assumptions.

Task 2. Alternatives Analysis

The alternatives analysis enables the City to plan for the future proactively by evaluating and quantifying the sensitivity associated with changes in the underlying assumptions. It is a tool that the City can use to craft a TIF district to meet its short and long-term objectives, including (but not limited to) fiscal sustainability and affordability.

As part of this task, FCS will conduct research and interviews of other jurisdictions in WA state and compile/review supporting ordinance findings. We will summarize lessons learned from these jurisdictions in a Task 2 Memorandum.

FCS will prepare a multi-year financial analysis that addresses the following RCW 39.114.020 regulatory requirements:

- The increment area(s) may not have an assessed valuation of more than \$200,000,000 or more than 20 percent of the City's total assessed valuation, whichever is less, when the ordinance is passed;
- The public improvements proposed to be paid or financed with tax allocation revenues are expected to encourage private development within the increment area and to increase the assessed value of real property within the increment area;
- Private development that is anticipated to occur within the increment area as a result of the proposed public improvements will be permitted consistent with the permitting jurisdiction's applicable zoning and development standards;

- The private development would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future without the proposed public improvements; and
- The increased assessed value within the increment area that could reasonably be expected to occur without the proposed public improvements would be less than the increase in the assessed value estimated to result from the proposed development with the proposed public improvements.

Deliverables

- Memorandum identifying increment area alternatives analysis and lessons learned from other jurisdictions.
- Project Review Video Conference with City representatives.

Task 3. Draft Feasibility Report Findings

FCS will prepare a report that documents key project assumptions, analysis results, findings and next steps. The report will address RCW 39.114.020 regulatory requirements for establishing a tax increment area within the City of Goldendale, including:

- (a) A statement of objectives of the local government for the designated increment area;
- (b) A statement as to the property within the increment area, if any, that the local government may intend to acquire;
- (c) The duration of the increment area;
- (d) Identification of all parcels to be included in the area;
- (e) A description of the expected private development within the increment area, including a comparison of scenarios with the proposed public improvements and without the proposed public improvements;
- (f) A description of the public improvements, estimated public improvement costs, and the estimated amount of bonds or other obligations expected to be issued to finance the public improvement costs and repaid with tax allocation revenues;
- (g) The assessed value of real property listed on the tax roll as certified by the county assessor under RCW 84.52.080 from within the increment area and an estimate of the increment value and tax allocation revenues expected to be generated;
- (h) An estimate of the job creation reasonably expected to result from the public improvements and the private development expected to occur in the increment area; and
- (i) An assessment of any impacts and any necessary mitigation to address the impacts identified on the following:
 - Affordable and low-income housing;
 - The local business community;
 - The local school districts; and
 - The local fire service.

Deliverables

- Draft Tax Increment Feasibility Report
- Project Review Video Conference with City representatives.

Task 4. Documentation and Presentation

Based on the input received from city review of the draft report, FCS will revise the report and prepare a summary presentation that highlights key findings along with action steps/schedule for proceeding with implementation and adoption.

Deliverables

- Final Tax Increment Feasibility Report
- Project Summary Presentation
- In-person Presentation (to City Council or Advisory Board)

Project Schedule and Budget

This work program shall be completed over a 6-7 month time frame from notice to proceed, with all work starting not later than May 1 with draft report provided no later than December 31, 2023. FCS will complete this scope of work for a total not-to-exceed budget of \$26,180. An estimate of budget by work task is provided below.

Project Budget

Work Task	T. Chase, Principal \$290	T. Wood, Deputy PM \$190	Analyst \$150	Support \$95	Total Estimated Hours	Labor Budget
Task 1. Key Assumptions	8	12	4	2	26	\$5,390
Task 2. Alternatives Analysis	16	12	16	2	46	\$9,510
Task 3. Draft Findings	16	8	4	4	32	\$7,140
Task 4. Documentation and Presentation	8	6	0	4	18	\$3,840
Total Labor:	48	38	24	12	122	\$25,880
Expenses						\$300
TOTAL LABOR & EXPENSES	48	38	24	12	122	\$26,180

EXHIBIT B: FEE SCHEDULE**LABOR**

<u>Name</u>	<u>Title</u>	<u>Billing Rate</u>
Todd Chase	Principal	\$290
Tim Wood	Deputy Project Manager	\$190
FCS Analyst	Analyst	\$150
FCS Tech. Support	Technical Support	\$95

DIRECT EXPENSES

Direct Expenses will be included within total project budget amount and limited to project related data purchases and mileage to/from meetings. For any other client-requested extraordinary expenses, specific terms will be established prior to expenditure and billing.